

**JOB ANNOUNCEMENT**

**FAIR HOUSING LAW PROJECT**

**STAFF ATTORNEY**

Program Description

Fair Housing Law Project (FHLP), part of the Law Foundation of Silicon Valley, provides free legal services to individuals who experience illegal discrimination in acquiring or maintaining housing in Santa Clara County. FHLP staff consists of five attorneys and one legal assistant/outreach coordinator.

The Law Foundation is a non-profit organization that is the umbrella for five free legal services programs, including FHLP. Now with over 70 employees, the Law Foundation is the largest provider of free legal services in the South Bay. Located in downtown San Jose, the Law Foundation is a dynamic and interesting place to work. We pride ourselves on fostering a work environment that is motivating, collaborative and fun, with plenty of opportunities for professional growth. The Law Foundation believes in providing the highest quality of legal representation to its clients.

Job Duties

The Staff Attorney will divide time between fair housing and fair lending/servicing cases. The attorney will be responsible for providing legal representation, including litigation, to individuals who have been discriminated against in housing (including mortgage origination, servicing, and loan modifications); providing community education on fair housing and fair lending issues; producing educational materials on these topics; conducting legal screenings; assisting the client population in systemic reform efforts concerning discrimination in housing and lending; and coordinating with the work of the other FHLP attorneys and legal assistants and pro bono firm co-counsel.

Other duties include supervising interns, providing technical assistance to Law Foundation staff, participating in general office upkeep duties, keeping statistics, writing contract reports, and maintaining positive working relationships with community partners, co-counsel, and local and statewide coalitions.

Desired Qualifications

- Bilingual Spanish, Vietnamese, or other relevant non-English language speaker (preferred)
- Demonstrated commitment to civil rights, particularly in housing
- Knowledge of home mortgage origination, servicing, foreclosure and modification processes and laws
- Three to five years' experience in the practice of law, preferably in the area of civil litigation

and/or housing

- Member of the State Bar of California (required)
- California driver's license
- Ability to identify, investigate, research, and resolve client problems
- Ability to work productively with individuals from diverse backgrounds
- Excellent public speaking, interpersonal, and writing skills

Annual Salary: \$50,527 – \$57,696 DOE and excellent benefits: health care, dental, 401(k) with 1% match after first year, life insurance, generous vacation and holidays, parking/public transit reimbursement, MCLE allowance, and union membership.

### Applications

Send a letter explaining your interest and experience, your resume, list of three references, and a writing sample (no more than 10 pages) to:

### **To Apply:**

Send documents to:

**Human Resources Department**  
Law Foundation of Silicon Valley  
152 N. Third St., 3<sup>rd</sup> Floor  
San Jose CA 95112

Or Email to:

[jobs@lawfoundation.org](mailto:jobs@lawfoundation.org)

No phone calls please.

ADA Accessible Facility - Equal Opportunity Employer - Drug-Free Workplace

In accordance with The Immigration and Control Act of 1986, Law Foundation of Silicon Valley hires only those individuals who are lawfully authorized to work in the United States. No new hire or rehire may begin work until documentation has been provided to establish employment eligibility and identification. All new and rehired employees must complete the Employment Eligibility Verification Form I-9 within three days of their first day of work. If you need an accommodation of a disability for the application process or to perform the duties of the job, please let us know.